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**SUSTAINABILITY COMMISSION
THURSDAY, FEBRUARY 28, 2019 – 6:00 P.M.
Community Auditorium, 1915 Main Street**

Kenneth Cobleigh
Lilly Meek
Robin Lindsley
Tabitha Merten

Amber Nieves, Chair
Fallon Harris, Vice Chair
Elena Uhing, Council Liaison
Paul Downey, Staff Liaison

Tammy Banek Rydman
Johanna Peeters Weem, Student
Jacob Rose

All meetings of the Sustainability Commission are open to the public and all persons are permitted to attend any meeting. The public may addressing the Commission as follows:

➔ Citizen Communications – Anyone wishing to speak on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. Each person must state his or her name and give an address for the record.

➔ Consent Agenda – Items on the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Commission members who wish to remove an item(s) from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the Consent Agenda item(s).

All meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder's Office, aruggles@forestgrove-or.gov, 503.992.3235, at least 48 hours prior to the meeting.

A G E N D A

TOPIC	PREPARATION	PROCESS
1. <u>ELECT OFFICERS: CHAIR, VICE CHAIR:</u> Time: 6:00 / 5 minutes Purpose: Decision Leader: Chair	None	<ul style="list-style-type: none">• Discuss, vote
2. <u>COMMUNITY COMMUNICATIONS:</u> Anyone wishing to speak on an issue not on the agenda? Time: 6:05 / 5 minutes Purpose: Listen Leader: Chair	None	<ul style="list-style-type: none">• State name and address for the record.• In the interest of time, please limit comments to three minutes or less.
3. <u>CONSENT AGENDA:</u> Approve December 20, 2018, meeting minutes. Any objections or edits to the minutes? Time: 6:10 / 5 minutes Purpose: Decision Leader: Chair	Review meeting minutes. Be prepared to offer edits if any.	<ul style="list-style-type: none">• Chair polls the team for edits.• Approve the minutes as presented, with edits, and if no objection.

4. <u>ADDITIONS/DELETIONS:</u> Time: 6:15 / 3 minutes Purpose: Input Leader: Chair	Any additions or deletions to the Agenda?	<ul style="list-style-type: none"> Chair polls the team.
5. <u>MINI-GRANT PROGRAM REVISION:</u> Time: 6:18 / 10 minutes Purpose: Proposed Amendment Leader: Kenneth Cobleigh	None	<ul style="list-style-type: none"> Listen, discuss. Vote on amendment
6. <u>MINI-GRANT REQUEST:</u> Time: 6:28 / 7 minutes Purpose: Request for funds Presenter: Terry O'Day, Pacific University	None	<ul style="list-style-type: none"> Listen, discuss. Vote on request
7. <u>MINI-GRANT REQUEST:</u> Time: 6:35 / 7 minutes Purpose: Request for Funds Presenter: Troy Vennewitz, FG Schools	None	<ul style="list-style-type: none"> Listen, discuss. Vote on request
8. <u>MINI-GRANT REQUEST:</u> Time: 6:42 / 7 minutes Purpose: Request for Funds Presenter: Charlie Graham, Foodways at Nana Cardoon, Tom McCall Upper Elementary, Roots & Shoots	None	<ul style="list-style-type: none"> Listen, discuss. Vote on request
9. <u>MINI-GRANT REQUEST:</u> Time: 6:49 / 7 minutes Purpose: Request for Funds Presenter: Amy Staats, FG Community School	None	<ul style="list-style-type: none"> Listen, discuss. Vote on request
10. <u>EARTH DAY EVENT UPDATE:</u> Time: 6:56 / 5 minutes Purpose: Update Leader: Johanna Peeters Weem	None	<ul style="list-style-type: none"> Listen, discuss
11. <u>CONTINUE DISCUSSION ON BOARDS & COMMISSIONS REVISIONS</u> Time: 7:01 / 10 minutes Purpose: Feedback to Council Liaison Leader: Elena Uhing/Paul Downey	Send or present feedback to Councilor Uhing regarding proposed changes to Boards and Commissions bylaws and structure.	<ul style="list-style-type: none"> Listen, discuss.
12. <u>REVIEW PROCESS for AD HOC SUBCOMMITTEES & EMAIL USE:</u> Time: 7:11 / 15 minutes Purpose: Engaging Pacific University Leader: Elena Uhing	None	<ul style="list-style-type: none"> Listen, discuss
13. <u>COUNCIL LIAISON REPORT:</u> Time: 7:26 / 10 minutes Purpose: Listen Leader: Councilor Uhing	None	<ul style="list-style-type: none"> Liaison informs on the status of initiatives that intersect the City or external agencies.
14. <u>STAFF REPORT:</u> Time: 7:36 / 5 minutes	None	<ul style="list-style-type: none"> Listen

Purpose: Listen, Decision Leader: Paul Downey		
15. FUTURE AGENDA TOPICS: Time: 7:41 / 7 minutes Purpose: Input Leader: Chair	Identify relevant topics for the following meeting	<ul style="list-style-type: none"> Chair polls the team.
16. <u>ADJOURNMENT:</u> Time: 7:48 pm Purpose: Decision Leader: Chair	Meeting Adjournment	<ul style="list-style-type: none"> Chair adjourns the meeting if no objection.

If a Commission member cannot attend the meeting, please e-mail Paul Downey pdowney@forestgrove-or.gov or call 503.992.3220, prior to the meeting.